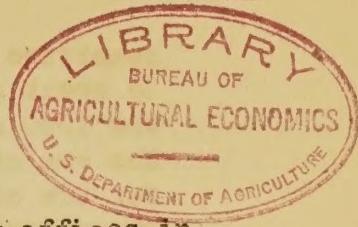


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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
East Central Division

Instructions for Determining 1941 Burley
Tobacco Acreage Allotments and Yields



These instructions will be followed by State and county offices in determining 1941 Burley tobacco acreage allotments and yields under the provisions of Form 41-Tob-38, Procedure for Determining 1941 Burley Tobacco Acreage Allotments and Yields.

Part I. General Instructions

1. Forms - Use, Number and Distribution. -- Columns 10, 11, and 12 of 40-Tob-51, "Within Quota Listing Sheet," will be used for listing 1941 acreage allotments, recommended adjustments and 1941 normal yields. The original and one copy of Form 40-Tob-51 will be prepared. One copy will be submitted to the State office upon request.
2. Allotments and Yields Determined for Farms as Constituted in 1940. -- 1941 allotments and yields will be determined for farms as constituted in 1940. If a farm, as constituted in 1940, is subdivided or combined with another farm in 1941, the allotment and yield will be redetermined in accordance with Sections 8 and 9 of 41-Tob-38. County offices will, in accordance with State office instructions, submit to the State office for approval data with respect to each reconstituted farm for approval prior to notifying producers of such redetermined allotments and yields.
3. Downward Adjustments in Allotments. -- No farm acreage allotment for 1941 will be reduced below the 1940 allotment except in case of violation of the 1940 marketing quota regulations as provided in Section 6 of 41-Tob-38. Supplemental instructions, outlining the procedure to be followed in connection with the disposition of each such violation, will be furnished State and county offices.

Part II. County Office Instructions

1. Preparation of 40-Tob-51. -- Column headings will be entered on 40-Tob-51 as follows:

<u>Column</u>	<u>Heading</u>
10	Recommended adjustment
11	1941 allotment
12	1941 normal yield

2. 1941 Allotment. -- The community and county committees will review the 1940 acreage allotments as shown in column 3 of Form 40-Tob-51.
 - (a) For each farm which the committee considers eligible for an increase in the acreage allotment as provided in section 7 of 41-Tob-38 the

committee will enter in column 10 the recommended adjustment. In no event shall the increase for any farm be more than ten percent of the 1940 allotment for the farm, or, if greater, five-tenths acre and the sum of all increases in the county shall not exceed the allotment for the county provided by the State committee. A small acreage should be reserved for late adjustments.

- (b) The county office will enter in column 11, "1941 allotment," the sum of the entries in columns 3 and 10, except in the case of a farm having a 1939 acreage allotment of five-tenths acre or less which was reduced in 1940, in which case the 1941 acreage allotment shall not be less than the 1939 acreage allotment, or a farm where the 1939 allotment was more than one-half acre and the 1940 allotment was less than one-half acre in which case the 1941 allotment shall not be less than one-half acre.
3. 1941 Farm yield. -- The community and county committees will review the 1940 normal yields as shown in column 4, of 40-Tob-51. The 1941 normal yield for each farm generally will be the same as the 1940 normal yield. Any adjustment of the 1940 normal yield shall be made in accordance with the provisions of section 9 of 41-Tob-38. The 1941 normal yield will be entered in column 12.

For each farm for which the 1940 normal yield is adjusted, the county office will tabulate on a special listing sheet the farm serial number, the 1940 acreage allotment, the 1940 normal yield, and the recommended 1941 normal yield. The following extensions will be made and entered on the special listing sheet:

- (a) 1940 acreage allotment times the 1940 normal yield.
(b) 1940 acreage allotment times the recommended 1941 normal yield.

The sums of the extensions obtained under (a) and (b) above, respectively, will be divided by the sum of the 1940 acreage allotments for these farms. If the weighted average yield thus obtained for 1941 exceeds the 1940 weighted average yield for these farms, it will be necessary to further adjust the recommended 1941 normal yields to bring the 1941 weighted average yield in line with the 1940 weighted average yield.

4. New Farm Allotments. -- Form 41-Tob-37, Application for 1941 Allotment, will be filed prior to February 1, 1941, by applicants for new Burley allotments. The information entered on the form will show the past experience of the operator and other items to be considered by the committee. The local committee will recommend an allotment and yield for each applicant eligible to receive a new farm allotment in accordance with the procedure set forth in Form 41-Tob-38. A copy of each application will be submitted to the State committee, together with a listing sheet showing the following items:

Farm	:	Name	:	Acres	:	Five	:	Recom-	:	:	:			
Serial	:	of	:	of	:	Year	:	mended	:	Farm	:			
Number	:	Operator	:	Cropland	:	Average	:	Allotment	:	Yield	:			
1	:	2	:	3	:	4	:	5	:	6	:	7	:	8

The listing sheet may be prepared in the State office.

Part III. State Office Instructions

1. Apportionment of Acreage Allotments to Counties. -- The State committee will apportion an amount not in excess of one percent of the 1940 State acreage allotment to the counties in the State on the basis of the percentage which the 1940 county acreage allotment is of the State acreage allotment, unless otherwise recommended by the State committee and approved by the Regional Director.
2. Review of Recommended Adjustments. -- The State committee will review the adjustments in acreage allotments and yields recommended by the county committees. Corrections will be requested when necessary but when recommended allotments and yields are determined in accordance with the procedure set forth in Form 41-Tob-38 the State committee will approve the data submitted and authorize the county committee to give notice of 1941 allotments and yields.
3. Review of New Farm Applications. -- Applications for new Burley allotments recommended by the county committees will be reviewed by the State committee. A summary of the recommended allotment for the applications approved by the State committee will be forwarded to the Regional Director for a determination of the final allotment factor. This summary will show for each county (1) the number of applications approved and (2) the recommended allotment. After the final allotments have been determined, all applicants will be notified of the determination for the farm.

